

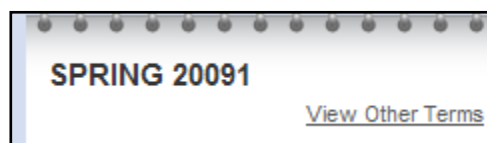
Viewing Academic Terms

Academic Terms

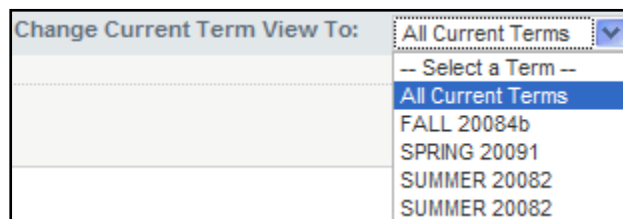
An academic term is the current semester you are enrolled in with specific start and end dates for each term. Students and faculty can display a specific term by adjusting the **View Other Terms** settings on their *Dashboard* tab. Faculty can manage, edit, and delete course-based items for future terms in the same way they are able to for the current term.

To View Courses from Different Terms

1. On your the **Dashboard** or **Courses** tab at the top of your screen, click the **View Other Terms** link located near the top right of the screen.



2. Select a term from the *Change Current Term View To* dropdown menu.



3. Click the **View Selected Term** button.



The Dashboard will display the courses, assignments, and announcements associated with the term selected.

Note: Users may copy assignments from past terms to the current term. All attached documents and resources will be copied over. It will be necessary for you to go in and change the start and end date for each of the assignments you copy to your course in the new term. Please refer to the Creating Course Assignment guide.